

Quick Start Guide – Outcomes

Introduction: The Outcomes section documents performance on a given topic and cross-matches records from across the data to show interventions related to the topic. It allows for data analysis, do those who participate in certain interventions perform better? Does the content need to be updated to improve achievement? Does the investment turn dividends for patients?

1. Log-in using your Username & Password
2. Choose “Outcomes” from the menu.

The screenshot shows the 'Outcomes' section of a dashboard. At the top, there are navigation tabs: DASHBOARD, PRECEPTORS +, LEARNERS +, REPORTS, CURRICULUM +, and CONFIGURATIONS +. A dropdown menu is open under 'CURRICULUM +', with 'Outcomes' highlighted. Below the menu is a search bar with the text 'Acme General (RN, Tech, Triage RN, Charge Nurse)'. The main heading is 'Outcomes'. Below this is a table with columns: OUTCOME NAME, STANDARD OF CARE, UNITS, AFFILIATE, and FREQUENCY. The table lists two outcomes: 'BBMA Compliance' (95%, Quarterly) and 'Medication Error' (0 instances, Monthly). Each row has an icon for editing or adding records.

- To view an Outcome Template, click on (📄) next to the name of the course
 - To edit an Outcome Template, click on (✎) next to the name of the course
 - To add new Outcome Template, click on (+ Add) the Outcome Templates List View
 - To add Outcome results, click on (+) next to the name of the course. This adds a [nested] set of Outcome records. Based on the frequency designated in the template.
3. Fill in the fields to complete the Outcome Template record. **Required Fields:** Outcome Name, Outcome for Affiliates (choose >1), Outcome Category all other fields can be updated at any time.
 4. Add Outcome records to document results for an individual or the Affiliate. Select the desired individual, fill in the fields for period that ends on the designated date:

The screenshot shows a form for adding outcome records. It has a section titled 'Instructions' with a note: 'There is a row for the date that ends the Quarter. Enter only a number in the Outcome column. Add a note if needed. There are three rows at the bottom without a date that can be used to add records at an alternative frequency. Only rows with data will be saved.' Below this is a table with columns: ADD RECORD, PERIOD ENDING, OUTCOME, and OUTCOME NOTE. The first row has a checkbox, a date field '2022-03-31', a dropdown for 'minutes', and a text field. The second row has a checkbox, a date field '2022-06-30', a dropdown for 'minutes', and a text field. There are three more empty rows at the bottom.

Associated Events: Courses and Events tagged with selected topics will appear as interventions on the Outcome Template “Interventions” List View.

The screenshot shows a table titled 'Interventions Related to Outcome'. It has a search bar with 'Jane' entered. The table has columns: DATE, EVENT NAME, EVENT TYPE, and TOPICS. The data rows are:

DATE	EVENT NAME	EVENT TYPE	TOPICS
03/28/2024	Initial Patient Care	Simulation	
07/01/2024	Shift on 07/01	Shift	
07/05/2024	Shift on 07/05	Shift	